



Copy to:-

1. Technical Director, NIC, Deptt. of Personnel & Tranning, Room No. 11/A, North Block, New Delhi – with the request to post this circular alongwith annexures on DoP&T website under the heading “ Vacancies in the Autonomous Organisations.”
2. NIC, DHI- with the request that this vacancy circular alongwith annexures may be posted on the official website of the DHI.
3. Copy also, with a copy of enclosures, forwarded to the following with the request to give wide publicity of the above post:-
  - a. Director, Automotive Research Association of India (ARAI), S.No.102, Vital Hill, off Paud Road, Kothrud, Pune-411038.
  - b. Director, Central Institute of Road Transport, Bhosari, Pune-411026
  - c. Director, Vechicle Reseach & Development Establishment (VRDE), P.O Vahanagar, Ahmednagar-414006.
  - d. Executive Director, Automotive Components Mfrs. Association(ACMA), The Capital Court, 6<sup>th</sup> Floor olof Palme Marg, Munirka New Delhi- 110067
  - e. Director General, Society of Indian Automobiles Mfrs. (SIAM), Core 4-B, 5<sup>th</sup> Floor, India Habitat Centre Lodhi Road, New Delhi- 110003.

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Government of India  
Department of Heavy Industry

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1. **Name of the Post – Chairman.**
2. **Scale of Pay & Tenure:-**
  - Apex Scale Rs. 80,000/-
  - Tenure:- 5 years or 65 years whichever is earlier.
  - In case the tenure ends before attaining the age of 65 years, extension for additional term till attaining 65 years will be considered based on performance in terms of extant Gol rules.
3. **Age limit & Retirement Age:-**
  - Age of Retirement 65 years.
4. **Educational and other Qualifications:-**
  - Educational, Qualification: Graduation, however, Post Graduation will be desirable qualification.
  - Should be a senior Government officer either empanelled or working or retired as Secretary to the Government of India with experience of policy environment of automotive sector in the country.
  - Should have deep insight into various issues pertaining to automotive industry; particularly regulatory, trade, R&D, testing & certification, homologation and production related issues etc. Should also be abreast of the latest developments in the field of alternate fuels, especially electric mobility.
  - In order to provide direction and momentum to NAB, good experience in dealing with different Govt. departments and agencies is also necessary.
5. **Nature of Duties:-**
  - He/she will be overall responsible for carrying out the roles, functions and responsibilities assigned to NAB as approved by the Government.
  - Will head or be a member of such bodies /agencies /organization, /committees/as decided by the Government from time to time.
  - He/she shall prescribe the duties of all employees of the Society (NAB), shall exercise such supervision and disciplinary control as may be necessary in accordance with these rules. He/she shall also frame standing orders for general superintendence and functioning of the Society from time to time with the approval of the Governing Council.
  - It shall be the function and the ~~bounder~~ duty of the Chairman to exercise control and supervision over all activities of the Society (NAB), whether technical or non-technical. The Chairman may assign/transfer/delegate and departmental functional and the duties, whether technical or non-technical, to any employee of the Society (NAB) appointed by him, as he/she may deem fit and proper and necessary.
  - The Chairman shall exercise such financial powers as delegated to him by the Governing Council in consultation with the Government.
  - The Chairman shall be the appointing authority for all employees of the Society (NAB).
  - The Chairman shall report to the Minister-in-charge of DHI.

**APPLICATION FORM**

Name of the Post:- Chairman, National Automotive Board (NAB).

Please affix  
Photograph of self

Signature of Candidate

1. Candidate's Name (Capital letters)
2. Father's Name (Capital letters)
3. Date of Birth
4. Age: as on date of publication of vacancy
5. Gender: Male/Female
6. Nationality: Indian/Other
7. Mailing Address: (Capital letters)
8. Email-ID/Telephone/Mobile No
9. Educational/Professional Qualification in reverse chronological order:-

Educational/Professional Qualification	Year of Passing	Division	Name of Board/University

10. Any other higher Qualification, please specify
11. Computer literacy: Yes/No
12. Language Known

13. Experience:- (A brief bio-data is enclosed)

Sr. No.	Designation & Place of Posting	Brief listing of responsibilities	From	To	Duration (No. of years)	Please specify whether Auto-related or other; cadre or on deputation

14. (a) Present Designation, Place of Posting and Office Address of Serving candidate.

(b) Post from which retired, Designation, Pay/Grade Pay, if retired.

15. (a) Present Scale of Pay and date of grant of/empanelment to the Apex Scale of Rs. 80,000, if serving.

(b) Last Scale of Pay/Grade Pay, if retired.

16. Details of awards, if any:-

17. Details of past penalties/warnings, if any:-

18. Self Certification and Declaration: I hereby certify and declare that:-

All statement made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection, my candidature may be cancelled and action can be taken against me.

I have read the provisions in advertisement carefully and I fulfil all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.

I certify that there is no vigilance of any disciplinary proceedings pending against me.

Place

Date

Signature of the Candidate  
(Unsigned Application will be rejected)

**Applicable in case serving officer**

(NOC and verification of the detail by the Cadre Controlling Authority)

The Cadre controlling authority hereby gives its No Objection to Shri/Smt/Ms..... for applying and being considered against the vacancy of Chairman, National Automotive Board (NAB). Further, it is hereby certified that in the event of the officer being selected for the said post, He/She shall be spared and relieved for taking up the assignment on deputation basis. In addition, the particulars furnished by the candidate as above are certified as being correct and true as per official records. It is also certified that there is no vigilance case or any disciplinary proceedings pending against the official. Past record of the officer as well as details or ACRs for the past five years along with the attested copies of the same are also being enclosed.

Signature & Designation of the Cadre Controlling Authority

Telephone Number:

Office Seal:

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