

No. 12026/11/2015-IFS-I  
Government of India  
Ministry of Environment, Forest and Climate Change

Jal Wing, 6<sup>th</sup> Floor,  
Indira Paryavaran Bhawan,  
Jor Bagh Road, New Delhi - 110 003.  
Dated : 04.08.2015.

To

The Chief Secretaries/ Administrators,  
All State Governments/ Union Territories

Sub: Nominations of Indian Forest Service officers for appointment to the post of **Additional Director General of Forest, New Delhi, in the HAG+ Scale of Rs. 75,500-80,000/-**, on tenure deputation basis under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change - regarding.

Sir/Madam,

The Ministry of Environment, Forest and Climate Change invites nominations of eligible and willing IFS officers from **1980-1983 batches** for appointment against the post of Additional Director General of Forest, New Delhi, in the HAG+ Scale of Rs. 75,500-80,000/- under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change. The post of ADGF will be falling vacant on **01.08.2015**.

2. The criteria of eligibility laid down in the CSS-MoEF&CC dated 6<sup>th</sup> May, 2011 for holding the post of Additional Director General of Forest are as under:-

- (i) Minimum 29 years of service with reference to the Year of Allotment in the IFS (as on **01.01.2015**).
- (ii) The officer under consideration should have a minimum of 02 years of service left before superannuation (as on **01.08.2015**).
- (iii) The officer should have completed mandatory cooling off period of 01 year on **01.01.2015**.

3. The State Governments are requested to forward the nominations of the willing officers, who are clear from vigilance angle and whose services can be spared.

4. If an officer selected for appointment fails to take up the central deputation assignment after the appointment is approved, he will attract a '**5 years debarment**' from central deputation including foreign deputation /foreign training/ foreign assignment etc.



5. The application complete in all respects as per Annexure-I and Annexure-II alongwith copy of updated Executive Record Sheet (available on the website [www.ifs.nic.in](http://www.ifs.nic.in)), vigilance clearance, Immovable Property Return for the year 2014 (as on 01.01.2015), attested copies of ACRs for the last 08 years and concurrence of the State Governments should be sent to the **Director (IFS), Room No. J-603, Jal Wing, 6<sup>th</sup> Floor, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi- 110003** latest by 05.10.2015. For the officers of North East cadre, who are in the cadre, the last date of submission of application will be 20.10.2015.

6. Application received without the consent of the State /UT Government and after the last date of receipt of applications will not be entertained. The applicant may forward his/her application through online on IFS website [www.nic.in](http://www.nic.in). However, the application so forwarded will be eligible for consideration only after it has been received with the consent of the concerned State Government/UTs by the last date as mentioned above.

  
( B.K. Singh )  
Director

Telefax: 011-2469 53 40.

**Copy for information to:**

1. All Principal Chief Conservators of Forests of State/ UT Administrations.
2. Managing Director, Forest Development Corporation of all States.
3. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun - 248 06.
4. Director, IIFM, Nehru Nagar, Bhopal - 462 003.
5. The Director, Forests Survey of India, Kaulagarh Road, Dehradun - 248 195.
6. The Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun.
7. All IFS officers in the Ministry of Environment, Forests and Climate Change (including National Afforestation Eco-development Board) / Ministry of Agriculture / Ministry of Rural Development.
8. Regional Deputy Director (Wildlife Preservation), Wildlife Regional ●fficers, Delhi/Kolkata/Mumbai/Chennai.
9. Regional Addl. PCCF (C), Lucknow/Bhopal/Bhubaneswar /Bangalore /Shillong/ Chandigarh/Chennai/Nagpur/Ranchi/Dehradun.
10. All Ministries of Government of India
11. NIC for placing the circular on the IFS website.
12. Spare copies - 50.

  
( B.K. Singh )  
Director

**ANNEXURE-I**

**APPLICATION FORM FOR CENTRAL DEPUTATION POSING UNDER  
THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT,  
FOREST AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS  
FOR APPOINTMENT TO THE POST OF  
ADDITIONAL DIRECTOR GENERAL OF FOREST, NEW DELHI**

**Part-I ( to be filled in by the applicant)**

1.	The year for which Application is made	
2.	The level at which deputation is sought	
3.	Name of the applicant	
4.	Batch / year of allotment	
5.	Cadre	
6.	Date of Birth	
7.	Present pay scale with date of commencement of scale of pay	
8.	Present post held	
9.	Full Address for correspondence: ( phone / fax/ mobile / e-mail)	

10. Educational qualifications

S. No.	Degree/Diploma	University/Institute	Year	Subject(s)

11. Details of postings for the last 10 years: (in descending order):

S No.	Years (from – to)	Post held	Name of the organization	Main responsibilities in the post	Special attributes/ achievements

12. Details of all deputation postings (in descending order):

S No.	Years (from – to)	Post held	Organization	Main areas of responsibilities in the post

13. Date of return to Cadre from last deputation:

Station:

Date:

Signature:

Name:

Ph/Mob:

**ANNEXURE-II**

**Part-II ( to be filled in by the concerned State / UT Government )**

1.	Name of the applicant	
2.	Cadre	
3.	Year of allotment	
4.	Date of superannuation	
5.	Whether the officer is clear from vigilance angle	
6.	Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7.	Has the officer ever been reprimanded/ penalized or debarred from deputation, if so the details thereof	
8.	Whether original/copies (attested) of ACRs of last 08 years enclosed	

9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEF, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of the Head of the Forest Department of the State/UT or the Authorized Officer	
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Date:

Place:

Signature of the officer concerned  
in the State Government/UT Government



## CHECK LIST

1. Whether the application has been signed by the officer applying for deputation ?
2. Whether Part II has duly been filled and signed by:
  - (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices.
  - (ii) Officer concerned in the State Government/UT Government.
3. Whether the ACR/APARs (duly attested) for the last 08 years have been enclosed.
4. Whether Immovable Property Return (IPR) for the year 2014 (as on 01.01.2015) is enclosed.
5. Whether copy of duly updated Executive Record Sheet is enclosed.

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