## No. A-12034/2/2007-IFS.I Government of India Ministry of Environment & Forests

Paryavaran Bhavan, CGO Complex Lodhi Road, New Delhi – 110003. Dated the 29<sup>th</sup> November, 2007

To

The Chief Secretary,
All State Governments / Union Territories.

Sub: Empanelment of Group 'A' officers belonging to various Central/All India Services, other than IAS, for appointment to the posts of Secretary/equivalent and Additional Secretary/equivalent in the Government of India – seeking nominations – reg.

Sir,

I am directed to say that Cabinet Secretariate is preparing panels of Group 'A' officers belonging to various Central/All India Services, other than IAS, for appointment to the posts of Secretary/equivalent and Additional Secretary/equivalent in the Government of India. The Ministry of Environment & Forests, as the Cadre Controlling Authority for Indian Forest Service, invite applications of eligible IFS officers for empanelment for appointment to the posts of Secretary/equivalent and Additional Secretary/equivalent in the Government of India. The eligibility conditions are as follows:-

## (A) For Secretary Level Empanelment:-

- (i) Minimum of 30 years' service in Group 'A' and
- (ii) Minimum of two years service in a post carrying a scale of pay of Rs.22,400/- or more
- (iii) Year of examination is not later than 1972 (i.e. 1973 batch)
- (iv) At least one year's residual service as on 01-01-2008.
- (v) Experience of at least three years in Secretariat posts under the Central Staffing Scheme at the level of Deputy Secretary and above

#### (B) For Additional Secretary Level Empanelment:-

- (i) Minimum 25 years' service in Group 'A' and
- (ii) Minimum of seven years service in a post carrying a scale of pay of Rs.18,400-22,400/- in the parent cadre or service.
- (iii) Year of examination is not later than 1975 (i.e. 1976 batch)
- (iv) At least one year's residual service as on 01-01-2008.
- (v) Experience of at least three years in Secretariat posts under the Central Staffing Scheme at the level of Deputy Secretary and above
- (C) The reference date for determining eligibility shall be 1<sup>st</sup> January, 2008.
- 2. The application should be accompanied with the information contained in Annexure-I (for Secretary Empanelment) and Annexure-II (For Addl. Secretary Empanelment).
- 3. You are, therefore, requested to forward the applications of eligible IFS officers who fulfill the above said criteria to this Ministry latest by 10<sup>th</sup> January, 2008 for onward submission to the Cabinet Secretariate well in time. The last date for submission of applications in the Cabinet Secretariate is 31<sup>st</sup> January, 2008. It will not be possible to consider nominations received after the stipulated date.

Yours faithfully

(C. Muralidhar Rao)

Director

Encls:- As above

# RECOMMENDATIONS FOR SECRETARY EMPANELMENT

Nam	e of	the	Service:			

No.	Name of the officer with date of birth	Date of entry into service Gr-A/ Year of Allotment	Date from which drawing pay in scale of Rs. 22400- 24500	Present post held with pay scale & date of appointment	Secretariat posts held outside the cadre under Central Staffing Scheme	If the officer had not held any Secretariat posts under the Central Staffing Scheme	Vigilance clearance status.  Any subsequent change may be intimated
						whether he had opted for it	

# RECOMMENDATIONS FOR ADDITIONAL SECRETARY EMPANELMENT

Name of the Service:	
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No.	Name of the officer with date of birth	Date of entry into service Gr- A/ Year of Allotment	Date from which drawing pay in scale of Rs. 18400- 22400	Present post held with pay scale & date of appointment	Secretariat posts held outside the cadre under Central Staffing Scheme	If the officer had not held any Secretariat posts under the Central Staffing Scheme whether he had opted for it	Vigilance clearance status.  Any subsequent change may be intimated