

No. 30/35/2077/94  
Government of India  
Ministry of Personnel, Public  
Grievances & Pensions  
(Department of Personnel & Training)

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New Delhi, the 6th July, 1994

To

All the Secretaries of  
Ministries/Departments  
Govt. of India  
New Delhi.

All the Chief Secretaries of  
State Governments/UTs.

Sir,

According to the guidelines issued by this Department, cadre clearance is required for deputation of officers of the IAS, CSS and other Services, to foreign countries for attending training programmes, whatever be the duration.

2. Recently, a doubt has arisen as to whether cadre clearance is required in respect of an officer nominated for attending study tour/workshop/seminar having no training content. The matter has been examined and it is clarified that according to this Department's letter No.9/26/71-AIS(III) dt. 25.7.73 regarding the procedure to be followed in accepting offers of Scholarship, Fellowship and other kinds of grants from foreign/international institutions etc. Cadre clearance is required when an officer is deputed for a training programme/workshop/seminar/study tour organised by international agencies. This is a mandatory requirement and no exceptions have been allowed.

3. The Ministries/Departments of Government of India and State Governments/Union Territories are requested to follow these instructions scrupulously.

Yours faithfully,

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(R.G. NADAIJR)  
DIRECTOR(M)