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Government of India
Ministry of Environment, Forest and Climate Change

Prithvi, 6th Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi -110 003.

Dated: 27th June, 2023

To

The Chief Secretaries/ Administrators,
All State Governments/Union Territories

Subject: Vacancy Circular for inviting nominations for appointment to the posts at DGF&SS and ADGF level on tenure deputation basis under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change (Vacancy Year-2024) – regarding.

Sir/Madam,

The Ministry of Environment, Forest and Climate Change (hereinafter referred to as 'Ministry') invites nominations of eligible and willing IFS officers for appointment to the posts at DGF&SS level and ADGF level, to prepare "OFFER LIST" for the vacancy year 2024, under the Central Staffing Scheme of the Ministry Environment, Forest and Climate Change (hereinafter referred to as 'Scheme') dated 06.05.2011, which is available on website ifs.nic.in.

2. As far as the eligibility of batches vis-a-vis the minimum years of service is concerned, it has been decided to invite the applications from willing IFS officers who are eligible as per the conditions laid down in Scheme of the Ministry.


3. The minimum years of service (30 years for DGF&SS level and 29 years for ADGF level) will be with reference to 01.01.2024 and the minimum year of service left before superannuation (one year for DGF&SS level and two years for ADGF level) will be counted from 01.01.2024.

4. For ADGF level posts, it may kindly be ensured that the names of only those officers are sponsored who have completed their "cooling off". An officer, who has previously been on any deputation, will be considered for deputation under the Scheme only if the officer has completed mandatory "cooling off" period as per extant guidelines.

5. If the officer selected for appointment fails to take up the central deputation assignment after the appointment is approved, he/she will attract debarment of five years from central deputation in accordance with the provisions laid down in the Scheme.


6. Last date of receipt of complete application: The application, complete in all respects as per Annexure-I (available on the website www.ifs.nic.in for different level posts), vigilance clearance, duly attested APARs (in accordance with Scheme) and concurrence of the State Government, should be sent on email id **ifs@nic.in** latest by **14th August, 2023**. It may also be ensured that the correct and updated Executive Record Sheet of the applicant is also attached with the application.

7. Application received without the consent of the State /UT Government and after the last date of receipt of applications will not be entertained.
8. The table showing the number of vacancies is placed at Annexure-II.
9. A checklist of documents to be submitted including the application in due format, has been given at Annexure – III.
10. In most of the State Governments, Central Deputation Reserve (CDR) is highly under-utilised. Therefore, the State Governments are requested to nominate sufficient number of IFS officers to apply against this vacancy circular


(Prakash Kumar Tamrakar)
Director

Copy to:

1. All Principal Chief Conservators of Forests (HoFF) of State/UT Administrations.
2. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun-248 006.
3. Director, IIFM, Nehru Nagar, Bhopal-462 003.
4. The Director General, Forests Survey of India, Kaulagarh Road, Dehradun.
5. The Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun.
6. All IFS officers in the Ministry of Environment, Forest and Climate Change (including National Afforestation Eco-Development Board)/ Ministry of Agriculture/ Ministry of Rural Development.
7. All Ministries of Government of India
8. NIC for placing the circular on the IFS website/Spare copies-50.


(Prakash Kumar Tamrakar)
Director

ANNEXURE-I

APPLICATION FORM FOR CENTRAL DEPUTATION POSTING UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS FOR APPOINTMENT TO THE POST OF DIRECTOR GENERAL OF FORESTS AND SPECIAL SECRETARY

Part-I (to be filled in by the applicant)

1.	The year for which application is made	
2.	The level at which deputation is sought and choice of posting	
3.	Name of the applicant	
4.	Batch/year of allotment	
5.	Cadre	
6.	Date of birth	
7.	Present pay scale with date of commencement of scale of pay	
8.	Present post held	
9.	Full address for correspondence: (phone/fax/mobile/e-mail)	

10. Educational qualifications

S.No.	Degree/Diploma	University/Institute	Year	Subject(s)

11. Details of postings for the last 10 years: (in descending order)

S No.	Years (from- to)	Post held	Name of the organization	Main responsibilities in the post (words) (in about 100words)	Special attributes/ achievements

12. Details of all deputation postings (in descending order):

S No.	Years (from-to)	Post held	Organisation	Main areas of responsibilities in the post

13. Date of return to Cadre from last deputation:

Station:

Signature:

Date:

Name:

Ph/Mob:

Part-II (to be filled in by the concerned State/UT Government)

1.	Name of the applicant	
2.	Cadre	
3.	Year of allotment	
4.	Date of superannuation	
5.	Whether the officer is clear from vigilance angle	
6.	Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7.	Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof	
8.	Whether original/copies (attested) of ACRs of last ten/eight/five years enclosed	

9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

11. It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEFCC, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of the Head of the Forest Department of the State/UT or the Authorized Officer	
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Date:

Place:

**Signature of the officer concerned
In the State Government/UT Government**

APPLICATION FORM FOR CENTRAL DEPUTATION POSTING UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS FOR APPOINTMENT TO THE POST OF ADDITIONAL DIRECTOR GENERAL OF FORESTS (PROJECT TIGER) & MEMBER SECRETARY, NATIONAL TIGER CONSERVATION AUTHORITY, NEW DELHI

Part-I (to be filled in by the applicant)

1.	The year for which application is made	
2.	The level at which deputation is sought	
3.	Name of the applicant	
4.	Batch/year of allotment	
5.	Cadre	
6.	Date of birth	
7.	Present pay scale with date of commencement of scale of pay	
8.	Present post held	
9.	Full address for correspondence: (phone/fax/mobile/e-mail)	

10. Educational qualifications

S.No.	Degree/Diploma	University/Institute	Year	Subject(s)

11. Details of postings for the last 10 years:(in descending order):

S No.	Years (from-- to)	Post held	Name of the organization	Main responsibilities in the post (in about 100 words)	Special attributes/ achievements

12. Details of all deputation postings (in descending order):

S No.	Years (from--to)	Post held	Organization	Main areas of responsibilities in the post

13. Details of posting in Tiger Reserve or Wildlife Management.

14. Date of return to Cadre from last deputation:

Station:
Date:

Signature:
Name:
Ph/Mob:

Part-II(to be filled in by the concerned State/UT Government)

1.	Name of the applicant	
2.	Cadre	
3.	Year of allotment	
4.	Date of superannuation	
5.	Whether the officer is clear from vigilance angle	
6.	Is there any disciplinary proceedings pending against the officer(only the cases where charge-sheets have been served)	
7.	Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof	
8.	Whether original/copies(attested) of ACRs of last 08 years enclosed	

9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

11. It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEF, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of Forest Department of the State/UT or the Authorized Officer	
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Date:

Place:

Signature of the officer concerned
in the State Government/ UT Government

APPLICATION FORM FOR CENTRAL DEPUTATION POSTING UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS FOR APPOINTMENT TO THE POST OF ADDITIONAL DIRECTOR GENERAL OF FORESTS, NEW DELHI

Part-I (to be filled in by the applicant)

1.	The year for which application is made	
2.	The level at which deputation is sought	
3.	Name of the applicant	
4.	Batch/year of allotment	
5.	Cadre	
6.	Date of birth	
7.	Present pay scale with date of commencement of scale of pay	
8.	Present post held	
9.	Full address for correspondence: (phone/fax/mobile/e-mail)	

10. Educational qualifications

S.No.	Degree/Diploma	University/Institute	Year	Subject(s)

11. Details of postings for the last 10 years:(in descending order):

S No.	Years (from- to)	Post held	Name of the organization	Main responsibilities in the post (in about 100 words)	Special attributes/ achievements

12. Details of all deputation postings (in descending order):

S No.	Years (from- to)	Post held	Organization	Main areas of responsibilities in the post

13. Date of return to Cadre from last deputation:

Station: _____
Date: _____

Signature: _____
Name: _____
Ph/Mob: _____

Part-II(to be filled in by the concerned State/UT Government)

1.	Name of the applicant	
2.	Cadre	
3.	Year of allotment	
4.	Date of superannuation	
5.	Whether the officer is clear from vigilance angle	
6.	Is there any disciplinary proceedings pending against the officer(only the cases where charge-sheets have been served)	
7.	Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof	
8.	Whether original/copies (attested) of ACRs of last 08 years enclosed	

9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

11. It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEF, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of Forest Department of the State/UT or the Authorized Officer	
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Date:

Place:

Signature of the officer concerned
in the State Government/ UT Government

Annexure II

S.No.	Level of Post	Number of Expected Vacancies
1	DGF&SS	1
2	ADGF Level	2

CHECK LIST

1. Whether the application has been signed by the officer applying for deputation?
2. Whether Part II has duly been filled and signed by:
 - (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices.
 - (ii) Officer concerned in the State Government/UT Government.
3. Whether the original/duly attested APARS for respective level posts (in accordance with CSS-MoEFCC) are attached.
4. Whether State Government's Vigilance Clearance is enclosed.
5. Whether Updated Executive Record Sheet is enclosed.
