

**Ministry of Defence**  
**Department of Military Affairs**  
**D (GS.II)**

Sub:- Nomination of Civilian Officers for the 79<sup>th</sup> Staff Course at Defence Services Staff College, Wellington – reg.

The 79<sup>th</sup> Staff Course at Defence Services Staff College (DSSC), Wellington (Tamil Nadu) is tentatively scheduled to commence from 05<sup>th</sup> June, 2023. The duration of the course is 45 weeks. Four (04) slots in DSSC Staff Course are earmarked for civilian officers of various Ministries/Departments of Government of India.

2. The staff course at DSSC, Wellington lays stress of issues relating to Inter-services cooperation and planning and to enhance the knowledge of the participants on various aspects of national security. The course also provides an opportunity for building functional rapport and understanding between the civilian and armed forces officers. Joint Forward Area Tour (JFAT) and Industrial Demonstration Tour (IDT) for the student officers provide a unique opportunity to gain first-hand knowledge and experience from the best practices being followed in both civil and defence establishments.

3. The 79<sup>th</sup> DSSC Staff Course is tentatively scheduled to commence from 05.06.2023 and will continue up to 13.04.2024. Prior to that, the selected officers will be required to undergo an Orientation Course of two (02) weeks. Only those officers who, if selected, can be assuredly released from May, 2023 till April 2024, should be sponsored.

4. Qualification requirements for selection of civilian officers to the DSSC Staff Course are as under:-

- (a) The Officer should be from Group "A", Central Civil Services.
- (b) Upper age limit should not be more than 50 years as on last date of receipt of nominations.
- (c) Officer should be clear from vigilance and disciplinary angle.
- (d) Officer should have excellent track record of past performance.

5. The details of course fees to be borne by the sponsoring organization are as follows:

- (i) Training Charges per week: Rs. 7,975/-
- (ii) Rent and allied charges per week: Rs. 600/-
- (iii) The Training Charges are to be paid by demand draft in favour of CDA, Chennai payable at Chennai and the Rent & Allied Charges are to be paid by demand draft in favour of Commandant, DSSC, Wellington, payable at Chennai.

*15/03/2023*  
*1857/4438*  
*15/02/23*

*AMD*

6. It is requested that nominations of willing and eligible officers with Annexure-II & III duly completed and Annual Performance Appraisal Reports (photocopies of APARs duly attested by an Officer not below the level of Under Secretary) of last five (05) years may be sent to Deputy Secretary (GS.II/Trg), Department of Military Affairs, Ministry of Defence, Room No. 8, INCP Basement, Near gate No 11, South Block, New Delhi -110011 and Email- [manoj.rai@nic.in](mailto:manoj.rai@nic.in), so as to reach on or before 8<sup>th</sup> March, 2023. Nominations received after the last date may not be considered.



(Manoj Kumar Rai)

Deputy Secretary to the Government of India

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Tele: 2301 3381

To

**As per list**

MoD I. D. No. 02/11/2019/D(GS.II)/DMA

Dated 09<sup>th</sup> February, 2023

Copy to:

1. JS (Estt), MoD – With the request to publish this circular on the website of the Ministry of Defence. It may also be posted under “**What’s new**” to get prompt attention.
2. Director (Jt. Training), HQ IDS, Ministry of Defence.
3. Commandant, DSSC, Wellington, Pin -900458, C/o 56APO.

**ANNEXURE-II**

Particulars of the civilian officers recommended by the Ministry/Department for selection to the 79<sup>th</sup> Staff Course commencing in June, 2023 at Defence Services Staff College, Wellington (Tamil Nadu).

1. Name of the Officer :
2. Date of Birth :
3. Service to which he/she belongs and date of entry into service :
4. Pay Scale/present pay :
5. Present post held (Full particulars and date from which post held) :
6. Educational Qualification :
7. Address  
Official :  
  
Residential :
8. Particulars of post held :
9. Training course attended  
(a) In India :  
  
(b) Abroad :
10. Any other relevant information :

Signature.....  
Name & Address.....  
.....  
Tele No.....  
Email Address.....  
Fax No.....

To be completed by the sponsoring authority

It is certified that the particulars given by the Officer in Annexure-II are correct as per official records.

Participation in the training course is recommended/not recommended. If selected, the officer will not be withdrawn from the course. Necessary fees will be paid by this organization.

Photocopy of CR Dossier of the officer for the last 5 years duly attested are enclosed. These may be returned by name to .....

Name & Designation of  
the  
Sponsoring Authority

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Tele  
No.....  
Fax  
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Email  
Address.....