

No. 19011/04/2019-AVU [E- 131297]
Government of India
Ministry of Environment, Forest and Climate Change
(Vigilance Division)

Indira Paryavaran Bhavan,
Aliganj, Jorbagh Road, New Delhi - 3

Dated: 23rd December, 2024

To

The Chief Secretaries of all State Governments/UTs

The Principal Chief Conservator of Forests of All State Governments/UTs

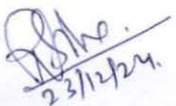
Subject: Online filing of Immovable Property Return (IPR) – 2024 by IFoS Officers latest by 31.01.2025 – reg.

Sir,

I am directed to refer to the subject cited above and to say that in terms of Rule 16(2) of All India Services (Conduct) Rules, 1968, every member of the service shall submit his/her Immovable Property Return (IPR) in the prescribed form giving full particulars including address of the property by 31st January of every year in respect of the previous year ending 31st December.

2. It is clarified that filing of Immovable Property Return under Rule 16 of the All India Services (Conduct) Rule, 1968 by all Indian Forest Service (IFoS) officers is mandatory. In case, the officer concerned fails to submit the Annual Immovable Property Return (IPR) online within the stipulated time limit, his/her vigilance clearance will be denied in terms of DoPT OM No. 104/76/2022-AVD.IA dated 28.09.2022 and OM No. 104/33/2024-AVD.IA dated 09.10.2024 (*copy enclosed*). Furthermore, as per DoPT Notification dated 30.12.2021 (*copy enclosed*), timely submission of IPR has been mandatory for appointment in the next level of pay in the pay matrix. **No request for condonation of delay in filing of IPR 2024 will be entertained by the Ministry of Environment, Forest and Climate Change.**

3. The Immovable Property Return for the year 2024 is required to be filed **online latest by 31.01.2025** at <https://sparrow-ifs.eoffice.gov.in/> or <https://ifs.nic.in/> by using existing NIC e-mail ID and password by the respective IFoS officer. **Immovable Property Return filed in modes other than online method mentioned above shall not be accepted.** IFoS officers are also advised to complete their IPR filing process within the prescribed time limit, to avoid any last-minute rush and technical glitch in the web portal. Due diliginece


23/12/24.

may kindly be observed in filing of the IPR with the complete details of the property as per the online proforma and all the columns filled up properly.

4. In view of the above, it is requested that these instructions may be circulated widely to all concerned IFoS officers for its strict compliance. In case of any difficult in accessing IPR module through SPARROW, the grievances may be sent to support-sparrow@nic.in or ifs@nic.in.

5. **The cadre controlling Department in the States/UTs shall send the compliance report of all the serving IFoS officers about the online filing of the IPR to the Ministry.**

This issues with approval of the competent authority.

Encls.: as stated above

Yours faithfully,


23/12/24
(R.S. Bora)

Deputy Secretary to the Government of India

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Copy to:

1. IG (IFS Division), Ministry of Environment, Forest and Climate Change – with request to circulate to officers of AGMUT Cadre and officers in Central Deputation
2. Director (IFS), MoEF&CC – for uploading on IFS website for wide circulation