



सत्यमेव जयते

**केन्द्रीय सतर्कता आयोग**  
**CENTRAL VIGILANCE COMMISSION**



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-110023

सं./No. 021-AIS-1(2).....

दिनांक / Dated.....23.02.2024.....

**CIRCULAR No. 06/02/24**

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**Sub: - Revised Proforma for furnishing details of officers by the Cadre Controlling Authorities while seeking vigilance clearance – modification of Point No.7 - reg.**

Kind attention is invited to the Central Vigilance Commission's OM of even number dated 16.03.2022 vide which 13 Point Proforma capturing departmental input on antecedents of concerned officer has been circulated. At Point No. 7 of the 13 Point format, posting details of the officer(s) are furnished by the Cadre Controlling Authorities for soliciting Commission's input on vigilance status of the officer(s)/ assessing suitability of the officer(s) for appointment of CVO.

2. It has now been decided that Point No. 7 of the 13 Point proforma may be modified to capture more details of the officers as under: -

**Present provision**

7. Positions held :  
(during the ten preceding years)

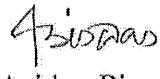
**Modified provision**

7. Positions held including whether the officer has functioned as a CVO in part time or additional charge capacity :  
(during the ten preceding years)

Contd./-

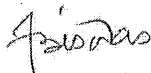
*Aswas*

3. A copy of the prescribed proforma along with ibid modification, is enclosed herewith for information and use by Administrative Ministries/ Department/ Organizations.
4. This issues with the approval of the Commission.

  
(Anirban Biswas)  
Under Secretary

To,

- (i) The Secretaries of all Ministries/Departments of Gol,
- (ii) All CVOs as per portal (through NIC),
- (iii) Copy forwarded to Sr. TD, NIC, CVC – with a request to upload it on the Commission's website and notify CVOs through the portal.

  
(Anirban Biswas)  
Under Secretary

PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE COMMENTS/ CLEARANCE  
BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to Which the officer belongs including batch/ year cadre etc. wherever applicable :
7. Positions held **including whether the officer has functioned as a CVO in part time or additional charge capacity** :

(During the ten preceding years)

Sl.No.	Organization (Name in full)	Designation & Place of posting	Administrative/ nodal Ministry/ Deptt. concerned (in case of officers of PSUs etc.)	Form	TO

DATE:

(NAME AND SIGNATURE)

VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT

(To be furnished by the CVO or HOD)

- Name of the Officer :
8. Whether the officer has been placed on the "Agreed List" or "List of Officer of Doubtful Integrity". (If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result (\*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (\*) :
11. Is any disciplinary/ criminal proceedings or charge sheet pending against the officer, as on date. [If so, details to be furnished-including reference no., if any, of the Commission] :
12. Is any action contemplated against the officer as on date [If so, details to be furnished (\*)] :
13. Whether any complaint **with vigilance angle** is pending against the officer [if so, details to be furnished]. :

DATE:

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.