

MOST IMMEDIATE/OUT TODAY

**No. 4/1/2015-FA (UN)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

.....

North Block, New Delhi,
Dated the 3rd March, 2015

To

1. The Chief Secretaries,
All State Governments
2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A' Services of the Govt. of India, participating in the Central Staffing Scheme (As per list attached).

Subject:- Filling up the post of Adviser (Industry & Engineering) in the Embassy of India, Brussels under the Department of Commerce, Ministry of Commerce & Industry.

Sir/Madam,

It is proposed to fill up the post of Adviser (Industry & Engineering) in the Embassy of India, Brussels under the Department of Commerce, Ministry of Commerce & Industry for a period of three years. The post is at DS/Director level.

2. The mandatory and desirable qualifications for the post are as under:-

(A) **Mandatory Qualifications**

- i. The officer must have worked for at least two years at the Centre under the Central Staffing Scheme.
- ii. The officer should be clear from vigilance angle.
- iii. The officer should not have been debarred from Central deputation.
- iv. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.'
- v. The officer should not be over 54 years of age.
- vi. The officer should not have been posted on an assignment in a foreign/captive post of Government of India, earlier.
- vii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- viii. The officer should not be on study leave or long leave.
- ix. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.
- x. **The officer should have cumulative work experience of at least 2 years in the Ministry of Commerce, Industry, Textiles, Communications and IT of the Govt. of India or in the State Government in Industry, Commerce & IT Department.**

Office of DS (Admin.)
Dy. No. 1375
Date 9/3/15

O/o J.S. (MMK)
Dy. No. 1375
Date 9/3/15

Office of Secretary (E&P)
Dy. No. 1375
Date 5/3/15

Handwritten signatures and dates: 9/3/15, 13/3/15, 13/3/15

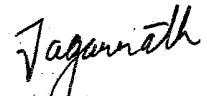
(B) Desirable Qualifications

- (i) Experience in bilateral/International negotiations.
- (ii) Exposure to International Trade.
- (iii) Officers having work experience in dealing with European Union/European Commission.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation.

4. It is requested that the applications of the eligible candidate(s) may please be forwarded so as to reach this Department not later than **2nd April, 2015**.

Yours faithfully,


(Jagannath Srinivasan)
Deputy Secretary (MM)

Copy to:

1. Department of Commerce (Dr. S.K. Sarangi, Joint Secretary), Udyog Bhawan, New Delhi.
2. NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
3. PS to DS (MM) :- With a request to upload this circular through bulk e-mail system.

File
Date
No 12/1996

**LIST OF CADRE CONTROLLING AUTHORITIES OF
CENTRAL GROUP 'A' SERVICES.**

Sl.N o.	Name	Service
1.	Shri L.C.Goyal Home Secretary, Ministry of Home Affairs, North Block, New Delhi.	Indian Police Service
2.	Shri L.C.Goyal Home Secretary, Ministry of Home Affairs, North Block, New Delhi.	IAS Officer of AGMUT Cadre
3.	Shri A.K.Mittal, Chairman, Railway Board, Ministry of Railways, Rail Bhavan, New Delhi.	Indian Railway Service
4.	Shri Shashi Kant Sharma, Comptroller & Auditor General of India, O/o the C&AG of India, 9, Deen Dayal Upadhyaya Marg, New Delhi.	Indian Audit & Accounts Service
5.	Shri Rajiv Mehrishi, Secretary, Ministry of Finance, Department of Economic Affairs, North Block, New Delhi.	Indian Economic Service

6. **Shri Ratan P. Watal,**
Secretary,
Department of Expenditure,
Cost Accounts Branch,
Lok Nayak Bhawan,
Khan Market, New Delhi.
- (i) Indian Cost Account Service
(ii) Indian Civil Accounts Service
7. **Sh. Arunava Dutt,**
Secretary (Defence Finance),
Ministry of Defence,
South Block,
New Delhi.
- Indian Defence Accounts Service
8. **Shri Shaktikanta Das,**
Secretary,
Ministry of Finance,
Department of Revenue
North Block,
New Delhi.
- (i) Indian Revenue Service (IT)
(ii) Indian Revenue Service (C&CE)
9. **Ms. Kavery Bannerjee,**
Secretary,
Department of Posts,
Dak Bhavan,
New Delhi.
- Indian Postal Service
10. **Shri Rakesh Garg**
Secretary,
Department of Telecommunications,
Sanchar Bhavan,
New Delhi.
- (i) Indian Telecom Service
(ii) IP&T (Fin. & Accounts) Service
11. **Shri G.Mohan Kumar,**
Secretary,
Department of Defence Production,
South Block,
New Delhi.
- Indian Ordnance Factory Service

12. **Shri Radha Krishna Mathur,**
Defence Secretary,
South Block,
New Delhi.
- (i) Indian Defence Estates Service
(ii) Indian Defence S. of Engineers
13. **Shri T. C. A. Anant,**
Secretary,
Ministry of Statistics & Programme
Implementation,
Sardar Patel Bhavan,
New Delhi.
- Indian Statistical Service
14. **Shri Rajeev Kher,**
Secretary,
Department of Commerce,
Udyog Bhavan,
New Delhi.
- (i) Indian Supply Service
(ii) Indian Inspection Service
(iii) Indian Trade Service
15. **Shri Bimal Julka,**
Secretary,
Ministry of Information & Broadcasting,
Shastri Bhavan,
New Delhi.
- (i) Indian Information Service
(ii) Indian Broadcasting Engineering Service
(iii) Indian Broadcasting Programme Service
16. **Ms. Anjuly Chib Duggal,**
Secretary,
Ministry of Corporate Affairs,
Shastri Bhavan,
New Delhi.
- Indian Company Law Service
17. **Shri Ashok Lavasa,**
Secretary,
Ministry of Environment, Forests & Climate
Change,
Paryavaran Bhavan,
CGO Complex, Lodi Road,
New Delhi.
- Indian Forest Service

DS (ADM)

18. **Shri Madhusudan Prasad,**
The Secretary,
Ministry of Urban Development,
Nirman Bhavan,
New Delhi. CES (CPWD)
19. **Shri Vijay Chhibber,**
Secretary,
Department of Road Transport & Highways,
Parivahan Bhavan,
New Delhi. Central Roads Engineering Service
20. **Shri Pradeep Kumar Sinha,**
Secretary,
Ministry of Power,
Shram Shakti Bhavan,
New Delhi. Central Power Engineering Service
21. **Shri Anuj Kumar Bishnoi,**
The Secretary,
Ministry of Water Resources, River
Development & Ganga Rejuvenation
Shram Shakti Bhavan,
New Delhi. Central Water Engineering Service