

F.No.28011/01/2018-IFS-I (AGMUT)
Government of India
Ministry of Environment, Forest and Climate Change

Indira Paryavaran Bhawan
Jal Wing 3rd Floor
Jor Bagh Road, Ali Ganj
New Delhi-110003

27th April, 2018

To

All IFS officers of AGMUT Cadre
(Through website of IFS)

Sub: Updation of Executive Record Sheet of IFS officers of AGMUT Cadre-Reg

Sir/Madam,

The Ministry is maintaining the Executive Record Sheet of all IFS officers for their career planning and management including empanelment at different level. These records will also be useful for different DPC meetings, being held for promotion of IFS officers at different level and transfer/posting etc.

2. It has been noticed from the IFS website of the Ministry that Executive Record Sheet Report in respect of most of the IFS officers in AGMUT cadre is either not available or incomplete. The Government requires the services of suitable officers with specialised field of qualifications/experience for assignments on various committees. It is therefore, requested that all AGMUT cadre IFS officers working with them either in cadre or on deputation may be requested to upload their Executive Record Sheet on the website.

3. The initiation/updation of Executive Record Sheet (ERS) is to be done by the officer concerned through their given ID and Password. The initiation and updation has to be done on the website i.e. <http://ifs.nic.in>. In this context, the procedure for online updation Executive Record Sheet may please be seen on the website i.e. <http://ifs.nic.in> – procedure for online updation of ER Sheet.

4. The officers may login on the website for uploading their data records online on following website: <http://ifs.nic.in> – Online Executive Record Sheet (under New Releases) – Online Updation for IFS Officer Executive Record Sheet. In case of any difficulty the officer can contact on following e mails: ifs@nic.in.

5. You will appreciate that ER sheet is of great help in readily providing information about the officers for different empanelment, deputation, postings and proper management of AGMUT Cadre.

6. It is, therefore, all IFS officers of AGMUT Cadre are requested to fill up and update ER sheet on the website within a period of 15 days. You are further requested to update the same on regular basis in future.

Yours faithfully,



(Gyanesh Bharti)
Joint Secretary (IFS)