



Priya Ranjan, IFS
AIGF (RT)

Tel Fax – 011-2436 5218

E-mail: aig_rtdiv@yahoo.com

Government of India
Ministry of Environment & Forests
Paryavaran Bhawan, CGO Complex,
Lodhi Road, New Delhi – 110 510.

Dated: 07/09/2011

No. 15-6/2007-RT/T

To
The Principal Chief Conservator of Forests,
Govt. of (Goa, Assam, Andhra Pradesh, Bihar, Chhattisgarh, Gujarat, Himachal Pradesh,
Haryana, Jharkhand, Jammu & Kashmir, Kerala, Karnataka, Madhya Pradesh, Maharashtra,
Manipur/Tripura, Nagaland, Orissa, Punjab, Rajasthan, Tamil Nadu, Uttar Pradesh and West
Bengal.)
Director - IFGTB- Coimbatore.

Sub: Nominations of the Indian Forest Service officers for One-Week Compulsory Training Course on
“Financial Management and Audit Sensitization” scheduled to be held at International Centre
for Information Systems & Audit (ICISA), Noida from November 14-18, 2011.

Sir,
Please find enclosed a list of the IFS officers (along with a copy of the letter addressed to the institute)
from your State/Organization who have been nominated to participate in the above mentioned compulsory
training course. **The programme is residential and course fee, boarding and lodging charges will be
borne by the Government of India (GOI).** It may kindly be ensured that all the officers nominated by the
Government of India participate in the course and are relieved in time. **The Institute has instructions to
accept only the officers nominated by the GOI.** Your co-operation in making this in-service training
programme a success is solicited. The following guidelines regarding participation in the courses sponsored by
the Ministry of Environment and Forests may kindly be brought to the notice of all the IFS officers.


- a. The officers who have just passed out of IGNFA and are undergoing mandatory attachments in States shall not be nominated till they are promoted to Senior Time Scale.
- b. The Batches undergoing/undergone MCT programmes shall not be nominated for a minimum of one year from the year of MCT. Special thematic workshops are proposed for them say after about six months of completion of MCT for recapitulation of the lessons learnt in MCT and their practical use.
- c. The senior batches who are in the Apex Scale will be excluded from any trainings/workshops.
- d. The institutions have been given instructions to forward in original the attendance sheet of the participants. The officers, who have not been serious in participating in the course, will not be nominated for training course(s) for the next two years.
- e. The State Governments/ PCCFs/ officers are requested to intimate the Ministry immediately in case an officer is nominated for a training course/workshop at a station where he/she has been nominated for a training course/workshop during the last three years.
- f. The officer either nominated in one-week training or in two-day workshop during a particular financial year.
- g. The lists are normally prepared and communicated two to two and a half months in advance to the State Governments and the Institutes. No requests for additions/ change will be entertained once the lists have been finalized and communicated.
- h. In order to ensure full participation of the nominated officers in the courses, it has been decided that if an officer nominated fails to participate in the training course, he/ she will not be nominated for the courses for the next two years unless the reasons for not participating were beyond the control of the officer.

2. While conveying orders to the various nominated officers, it is requested that a copy of the order may be endorsed to the **Director, International Centre for Information Systems & Audit (ICISA), A-52, Sector-62, Institutional Area, Phase-II, Noida- 201 301, (Tel: 0120-2400129, Fax: 2400041, E-mail: kumars@icisacag.com, kumars@cag.gov.in)** immediately so that they can get in touch with the officers individually and send them the details of logistics and the training programme.

3. This may please be treated as urgent.

Yours faithfully,

Encl. As above


(Priya Ranjan)

Assistant Inspector General of Forests (RT)

Copy to:
The Secretary (Forests)
Govt. of

for information and necessary action please