

No. 13017/16/2003-AIS(I)  
Government of India  
Ministry of personnel, Public Grievances and Pensions  
Department of Personnel & Training

New Delhi, the 8<sup>th</sup> November, 2004

**OFFICE MEMORANDUM**

**Subject : Inter-Cadre deputation of All India Service Officers – policy regarding.**

The undersigned is directed to say that Rule 6(1) of the IAS (Cadre) Rules, 1954 and analogous Rules in the IPS (Cadre) Rules, 1954 and IFS (Cadre) Rules, 1966, read as follows:

“6(1) A cadre officer may, with the concurrence of the State Governments concerned and the Central Government, be deputed for service under the Central Government or another State Government or under a company, association, or body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government or by another State Government.

Provided that a case of any disagreement, the matter shall be decided by the Central Government and the State Government or State Governments concerned shall give effect to the decision of the Central Government.”

2. Over the years various instructions have issued from the Department of Personnel & Training on the general guidelines to be followed by Cadre Controlling Authorities while processing requests for inter-cadre deputation under Rule 6(1). The matter has been reviewed in detail and it has been decided that inter-cadre deputation may be availed of with the following conditions:

- (i) Inter-cadre deputation will be available to the officers only after completion of nine years of service in his or her cadre and before reaching the Super Time Scale in his or her home cadre.
- (ii) Inter-cadre Deputations have normally been processed only in cases where individual officers have sought a deputation in view of the personnel difficulties. In recent times, many requests have been received from the Governments of new States of Uttaranchal, Jharkhand and Chhattisgarh in the light of the shortages of officers in those States. All such proposals may be examined subject to the concurrence of the officers and the State involved.
- (iii) The total allowable period of inter-cadre deputation in the entire career of the officer shall be five years. No extension of inter-cadre deputation beyond five years shall be allowed. However, inter cadre deputation at a time normally cannot exceed three years.

- (iv) The inter-cadre deputation is valid only for the period for which it is allowed by the Central Government and any extension is neither automatic nor should it be presumed. As such, the officer shall be entitled to draw salary etc. in the State to which he/she has been deputed only for the period for which he/she has been allowed deputation by the Government of India. He/she shall not be entitled to draw salary, etc. after expiry of the period of deputation. An officer on such deputation shall relinquish charge and get himself/herself relieved on the last day of his/her deputation if no order extending his/her deputation by the concerned Cadre Controlling Authority. I.e. Department of Personnel & Training in the case of the Indian Administrative Service, the Ministry of Home Affairs in the case of the Indian Police Service and the Ministry of Environment & Forests in the case of the Indian Forest Service, are received in the State Government.
- (v) An officer who does not handover charge at the end of the approved period of deputation will be immediately liable to disciplinary action and break-in-service for the period beyond the approved date. All orders of deputation will carry endorsement to this effect and further an endorsement to the Accountant General that pay need not be paid for any period beyond the approved period of deputation.
- (vi) A request for extension (up to a maximum period of five years) will be entertained only if it is forwarded by the State Government concerned with cogent reasons and at least three months prior to the expiry of the period of deputation. Where a request for extension has been forwarded in time, it will be mandatory for the concerned Cadre Controlling Authority to issue orders either way within three months from the date of receipt of the request for extension.
- (vii) In cases where an officer has completed five years of inter-cadre deputation, it would be made clear to the officer and to the State Government concerned that adverse notice will be taken at the time of empanelment and promotion of the officer, of any proposal for further extension beyond five years.

The Ministry of Home Affairs and the Ministry of Environment & Forests are requested to consider all the requests for inter-cadre deputation of All India Service(s) officers in accordance with the above policy. All such requests shall be processed and after obtaining approval of the Minister in-charge, be submitted for the orders of the Appointments Committee of the Cabinet.

Sd/-  
( Keshav Desiraju)  
Joint Secretary to the Government of India

To

Shri Dharendra Singh,  
Secretary,  
Ministry of Home Affairs,  
New Delhi.

Dr. Pradipto Ghosh  
Secretary,  
Ministry of Environment & Forests,  
Paryavaran Bhawan, New Delhi

Shri N.K. Joshi,  
Director General and Special Secretary,  
Ministry of Environment & Forests,  
Paryavaran Bhawan, New Delhi.

Copy also forwarded for information and necessary action to

Establishment Officer and Addl. Secretary,  
Department of Personnel & Training, New Delhi.  
Joint Secretary(AM)  
Cabinet Secretary, New Delhi.

Joint Secretary (AM)  
Cabinet Secretariat, New Delhi.

Director (Smt. Renuka Kumar), P.M.O.  
Comptroller and Auditor General of India, New Delhi

S. No. 17(9)

(H.S.) 3

No.13017/16/2003-AIS(I)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

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New Delhi, the 31<sup>st</sup> October, 2005

OFFICE MEMORANDUM

Subject: Inter-cadre deputation of All India Service officers-Policy regarding

The undersigned is directed to refer to this Department's O.M. of even number dated 8.11.2004 conveying the policy on inter-cadre deputation applicable to All India Services officers and to say that last sentence of para 2 (iii) of the said O.M. namely "However, inter-cadre deputation at a time normally cannot exceed three years" stands deleted. Accordingly, this Department's O.M. of even number dated 5.8.2005 may be treated as withdrawn.

Attention is also invited to para (vi) of the policy on inter cadre deputation contained in O.M. dated 8.11.2004 which stipulates that "A request for extension (up to a maximum period of five years) will be entertained only if it is forwarded by the State Government concerned with cogent reasons and at least three months prior to the expiry of the period of deputation" and para (iv) of the said policy which states that " The inter-cadre deputation is valid only for the period for which it is allowed by the Central Government and any extension is neither automatic nor should it be presumed."

In this regard it is clarified that

- (a) the above would be applicable only to those officers who are already on inter-cadre deputation as on the date of issue of revised policy and who are in need of further extensions subject to concurrence of the respective State Governments and
- (b) in case an officer has applied for inter-cadre deputation, with the concurrence of the respective State Government, for lesser number of

years than the maximum five allowed, the same lesser number may be allowed.

(R. Ramanujam)  
Joint Secretary to the Govt. of India

To

Shri V.K. Duggal,  
Secretary,  
Ministry of Home Affairs,  
New Delhi.

Dr. Pradipto Ghosh,  
Secretary,  
Ministry of Environment and Forests,  
Prayayvaran Bhavan, New Delhi.

Copy also forwarded for information and necessary action to:

Establishment Officer and Additional Secretary,  
(Shri Badal K Das)  
Department of Personnel and Training, New Delhi.

Joint Secretary  
(Shri Shatrughna Singh)  
Cabinet Secretariat, New Delhi.

Director (Ms. V. Vidyavati), P.M.O., New Delhi.

Comptroller and Auditor General of India, New Delhi.  
(Smt. Sudha Rajagopalan, Dy. C&AG)

मंत्रालय/विभाग	संख्या
Department	No.
विभाग/संस्था	दिनांक
Receipt	Date
Section	
दस्तावेज/संख्या	
दस्ता/सि.ग.	

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Most Immediate

No. 13017/16/2003-AIS(1)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
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New Delhi, the 2<sup>nd</sup> March, 2006.

To

(As per list attached)

Subject: Inter-cadre deputation of All India Service officers- Policy regarding

Sir,

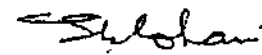
I am directed to refer to this Department's letter of even number dated 8.11.2004 and 31.10.2005 conveying the policy on inter-cadre deputation applicable to All India Services officers and to say that in the context of the shortage of officers in some cadres of the Indian Administrative Service the policy has been reviewed. It has been decided to further relax the conditions of eligibility for inter cadre deputation to the cadres having shortage of officers as below:

(1) Officers seeking deputations to the cadres of Chhattisgarh, Sikkim, Nagaland, Uttaranchal and Manipur-Tripura will be exempt from the requirement of having completed 9 years in their own cadres. This requirement stands reduced to completion of at least 3 years in the cadre. They may be considered for deputation even if they are in the Super-time Scale. Such deputations will be for five years. This special arrangement is introduced for a period of 3 years, and will be reviewed thereafter,

(2) Officers who have already been allowed three years deputations to the cadres of Chhattisgarh, Sikkim, Nagaland, Uttaranchal and Manipur-Tripura will be allowed further 2 years as permissible.

2. The State Governments are requested to consider requests for inter cadre deputation of officers of the Indian Administrative Service in accordance with the present policy keeping in view the aforesaid relaxation and forward them for the consideration of the Govt. of India.

Yours faithfully,



(S.K. Lohani) 2-13/06  
Director(AIS)

Copy forwarded for information and necessary action to:


Establishment Officer and Additional Secretary,  
(Shri Badal K Das)  
Department of Personnel and Training, New Delhi.

Joint Secretary (SS)  
(Shri Shatrughna Singh)  
Cabinet Secretariat, New Delhi.

Joint Secretary (RK)  
(Shri Rajive Kumar)  
Cabinet Secretariat w.r.t his Note No.9/26/2005-CS(A) dated 14.2.2006

Director (Ms. V. Vidyavathi), P.M.O., New Delhi.

Comptroller and Auditor General of India, New Delhi.  
(Smt. Sudha Rajagopalan, Dy. C&AG)

  
(S.K. Lohani) 20/3/06  
Director(AIS)

S. No. 25(1)

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(183) (7)

No. 13017/16/2003-AIS(I)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

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New Delhi, the July, 2006

OFFICE MEMORANDUM 11.11.2006

Subject: Inter-cadre deputation of All India Service officers - Policy regarding

The undersigned is directed to refer to this Department's O.M. of even number dated 8.11.2004 and 31.10.2005 on the subject mentioned above and to say that in the context of service condition of All India Service officers serving in North-Eastern States the policy in the matter has been reviewed in detail. It has been decided to further relax the conditions of eligibility for inter-cadre deputation as follows:

- (1) Inter-cadre deputation: If an officer borne on a cadre other than a North East Cadre opts to go on inter-cadre deputation to the North East, the conditionalities of completion of 9 years of service in his own cadre and of his not having been promoted to the Super Time Scale may be relaxed. In other ~~words, any officer borne on any Cadre other than North East Cadre~~ Cadre would be allowed to go on deputation to any North East Cadre at any time during his service. For officers borne on a cadre other than a North East Cadre who go to the North East on home deputation, the maximum term of deputation would be 5 (five) years. For officers borne on a cadre other than a North East Cadre who go to Northeast on inter-cadre deputation (other than home deputation), the maximum term of deputation would be extendable to 9 (nine) years.
- (2) Lady officers: All India Service lady officers borne on the North East Cadres may be allowed to go on inter-cadre deputation after completion of six years of actual service in the North East. Such lady officers would also be eligible for deputation for a maximum of 9 years instead of five years. The lady officers would have the flexibility to utilize the



maximum allowable period of inter-cadre deputation in two spells instead of one.

2. The Ministry of Home Affairs and the Ministry of Environment and Forests are requested to consider all the requests for inter-cadre deputation of All India Service(s) officers in accordance with the present policy keeping in view the aforesaid relaxation. All such requests shall be processed and after obtaining approval of the Minister in-charge, be submitted for the orders of the Appointments Committee of the Cabinet.

10/7/06  
(Ashwani Kumar)

Deputy Secretary to the Government of India

To

Shri V.K. Duggal,  
Secretary,  
Ministry of Home Affairs,  
New Delhi

13/7/06

✓ Dr. Pradipto Ghosh,  
Secretary,  
Ministry of Environment and Forests,  
Paryawaran Bhavan, New Delhi

✓ Shri N.K. Joshi,  
Director General and Special Secretary,  
Ministry of Environment and Forests,  
Paryawaran Bhavan, New Delhi.

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RECEIVED  
Ministry of Environment and Forests  
Deptt. of Personnel & TRS  
10/7/06

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No.13017/16/03-AIS(I)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
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Dated 3<sup>rd</sup> Oct., 2007

OFFICE MEMORANDUM

SUBJECT : Inter-cadre deputation of All India Service Officers - Policy regarding

The undersigned is directed to refer to this Department's OM of even number dated 11.07.06 on the above subject and to say that in the above mentioned O.M. the word 'North East' and 'North East Cadre' both have been used causing ambiguity in the context of the AGMU cadre.

In this regard, it is clarified that the dispensation allowed for AIS officers belonging to and proceeding on deputation/posting to the North East Cadres may also be extended to the AIS officers belonging to and serving in the States of Mizoram & Arunachal Pradesh in the AGMU Cadre.

Zxy  
23/10/07  
(Ziley Singh Vical)  
Desk Officer,  
Tele : 23093683

To

1. The Secretary,  
Ministry of Home Affairs, New Delhi
2. The Secretary,  
Ministry of Environment & Forests,  
C.G.O. Complex, New Delhi.

Copy also forwarded for information and appropriate action to:

1. Joint Secretary (AM), Cabinet Secretariat, New Delhi.
2. The Director, P.M.O., w.r.t. U.O. No.600/64/c/4/2004-ES.II, dated 13.03.07.
3. The Comptroller and Auditor General of India, New Delhi.
4. NIC, DOP & T, North Block, New Delhi.

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Immediate

No.13017/16/03-AIS (I)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
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New Delhi, Dated 18<sup>th</sup> Jan., 2008

To

The Chief Secretary,  
All States/UTs

Subject: Inter-cadre deputation of All India Service Officers - Policy regarding

Sir,

I am directed to refer to this Department's letter of even number dated 8.11.2004, 31.10.2005, 20.3.2006, 11.7.2006 and 3.10.2007 on the subject mentioned above and to say that the Central Government has further approved the following;

1. The special dispensation for deficit cadres is for allowing officers to proceed on deputation irrespective of whether they have put in 9 years in the cadre or whether they are in the supertime scale. It is relevant only to the starting point of deputation. Once this is relaxed, the officer is logically entitled to the maximum period of deputation, i.e. five years.
2. The special dispensation for the AIS officers opting for inter-cadre deputation to North East cadres, will also apply, *mutates mutandis*, to officers opting for inter-cadre deputation to the State of Mizoram and Arunachal Pradesh also, within the AGMUT cadre. Further, cases of officers hailing from any of the North Eastern States opting for inter-cadre deputation to his/her home State in the North East will be considered on case-to-case basis.
3. If officers from outside cadres go on deputation to North East cadres, the conditionalities of cooling off would be waived off, provided he completes a term of deputation of at least five years. In other words, an officer from any other Cadre would be allowed to go on deputation to the North East directly after a full period of Central deputation

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without cooling off. Conversely, an officer from any other cadre would be given a full term of Central deputation directly after a full term of deputation in the North East for at least five years, without cooling off, on the basis of the officer's own request and subject to cadre clearance.

Yours faithfully,

*Zs* 18/1/08  
(Ziley Singh Vical)  
Desk Officer,  
Tele : 23093683

कॉमिश्नर ऑफ प्रोटेक्शन ऑफ रिट्स  
Deputy of Prison  
प्रोटेक्शन ऑफ रिट्स  
1-1  
21 JAN 2008  
जातीय रिजर्वेशन सेक्टर

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No. 13017/51/2008-AIS-I  
Government of India  
Ministry of Personnel, Public Grievance & Pensions  
Deptt. of Personnel & Training

North Block, New Delhi  
Dated the 2<sup>nd</sup> Feb., 2010

To

The Chief Secretary,  
All State Govts.

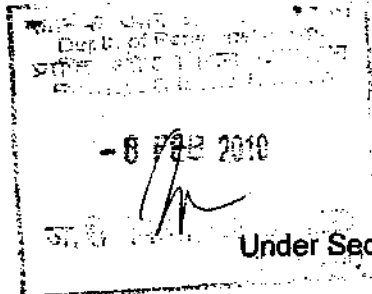
Subject : Inter-cadre deputation of IAS Officers to the State of Jharkhand.

Sir,

I am directed to refer to this Deptt.'s letter No. 13017/16/03-AIS-I, dated 8.11.04 & 31.10.05 regarding policy on inter cadre deputation applicable to All India Service Officers and to say that in context of shortage of officers in the case of Jharkhand, it has been decided to relax the condition of eligibility for inter cadre deputation to the cadre of Jharkhand and it would be as under :-

"Officers seeking deputation to the cadre of Jharkhand will be exempt from requirement of having completed 9 years in their own cadre. Officers who have completed three years in their allotted cadre would be eligible to seek an inter-cadre deputation to Jharkhand. They may be considered for deputation even if they are in super time scale. Initially, the period of deputation would be three years and would be extendable to a maximum period of five years.

2. State Governments are requested to consider request of inter cadre deputation of all officers of Indian Administrative Service in accordance with the present policy, keeping in view the aforesaid relaxation and forward them for consideration of Government of India.



Yours faithfully,

*(Signature)*

(R.K. Gupta)

Under Secretary to the Govt. of India

**No.13017/16/2003-AIS.I**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel and Training**

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North Block, New Delhi.  
Dated 5<sup>th</sup> September, 2017.

**Office Memorandum**

**Subject:** Consolidated Guidelines on Inter-Cadre Deputation and Change of Cadre Policy in respect of North East Cadres- Review thereof.

The undersigned is directed to refer to the subject mentioned above and to say that Inter-Cadre Deputation and Change of Cadre Policy in respect of North East Cadres has been reviewed. The Competent Authority has approved the consolidated guidelines on Inter-Cadre Deputation and Change of Cadre in respect of North East Cadres {viz. Assam-Meghalaya (AM), Manipur (MN), Tripura (TR), Nagaland (NL) and Sikkim (SK)} in supersession of this Department's O.M. No.13017/16/2003-AIS.I dated 11.07.2006 and O.M. No.13017/16/2003-AIS.I dated 18.01.2008 regarding inter-cadre deputation and O.M. No.13017/16/2003-AIS.I dated 11.07.2006 regarding change of cadre as follows:

**I. Inter-Cadre Deputation:**

**(A) From other cadres to North East Cadres:**

All India Service Officers borne on a Cadre other than North East Cadre, after completion of 7 (Seven) years of service in his/ her Cadre may be allowed to go on Inter-Cadre deputation to any North East Cadre, for a maximum period of 5 (Five) years in case of deputation to his/ her Home State and 9 (Nine) years in case of deputation to other than his/ her Home State at any time in his/ her entire career to be availed in two or more spells. Every spell should not exceed 5 years at a time.

**(B) Inter Cadre deputation From North East Cadres to Other Cadres:**

**(i) Relaxation for Lady Officer:**

All India Service lady officers borne on a North East Cadre may be allowed to go on Inter-Cadre deputation including her Home State after completion of 6 (Six) years of actual service in the North East. Such lady officers would also be eligible for deputation for a maximum of 9 (Nine) years with flexibility to utilize the maximum allowable period of inter-cadre deputation in two or more spells in her entire career. Every spell should not exceed 5 (Five) years at a time.

**(ii) Provision for Male Officer:**

Male Officers borne on a North East Cadre may be allowed to go on Inter-Cadre deputation to other cadres including his Home State after completion of 9 (Nine) years of actual service in the North East and not being in SAG scale (to be seen only at the time of being sent on deputation) for a maximum period of 5 (Five) years in his entire career.

**II. Cooling off period:**

If officers from outside cadres go on deputation to North East cadres, the conditionalities of cooling off would be waived off, provided he completes a term of deputation of at least five years. In other words, an officer from any other cadre would be allowed to go on deputation to the North East directly after a full period of Central deputation without cooling off.

Conversely, an officer from any other cadre would be given a full term of Central deputation directly after a full term of deputation in the North East for at least five years, without cooling off, on the basis of the officer's own request and subject to cadre clearance.

In all other cases, 'cooling off' requirement shall be governed by the provisions contained in 'Consolidated Deputation Guidelines for All India Services' issued vide DoPT O.M. No.14017/33/2005-AIS(II)(Pt.) dated 28.11.2007.

**III. Change of Cadre:**

- (i) All India Service officers belonging to North East State and borne on any Cadre including North East Cadres may be allowed change of cadre to one of the cadres in North East except their Home State subject to availability of deficit in the insider quota. However, no officer shall be allowed change of cadre to any joint cadre in case he/she belongs to one segment of such joint cadre.
- (ii) In case of marriage between an All India Service lady officer borne on the North East Cadre and an officer of another Cadre, the lady officer would be mandatorily accommodated in the cadre of her spouse, if she so opts.

3. The Ministry of Home Affairs and the Ministry of Environment, Forests & Climate Change are requested to consider all the requests for Inter-Cadre Deputation and Change of Cadre keeping in view the aforesaid consolidated guidelines. All such requests shall continue to be processed and submitted for the consideration and orders of the Appointments Committee of the Cabinet after obtaining approval of the Minister-in-charge.



(Udai Bhan Singh)

Under Secretary to the Government of India

Tel.No.23094142

Copy to:

1. Secretary,  
Ministry of Home Affairs,  
North Block, New Delhi.
2. Secretary,  
Ministry of Environment, Forests and Climate Change,  
Paryawaran Bhawan, New Delhi.
3. Director General of Forests and Special Secretary,  
Ministry of Environment, Forests and Climate Change,  
Paryawaran Bhawan, New Delhi.

Copy also forwarded for information and necessary action:

1. Establishment Officer & Additional Secretary,  
Department of Personnel and Training,  
North Block, New Delhi.
2. Director,  
Prime Minister's Office,  
South Block, New Delhi.

Internal distribution:

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