

File No: 12026/04/2021-IFS-I
Government of India
Ministry of Environment, Forest and Climate Change

Prithvi, 6th Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi -110 003.
Dated: 21st February, 2022.

To

The Chief Secretaries/ Administrators,
All State Governments/Union Territories

Subject: Vacancy Circular for inviting nominations of Indian Forest Service officers for appointment to the post of Additional Director General of Forests in the Ministry of Environment, Forest and Climate Change, New Delhi on tenure deputation basis under the Central Staffing Scheme of this Ministry.

Sir/Madam,

The Ministry of Environment, Forest and Climate Change invites nominations of eligible and willing IFS officers for the post of **Additional Director General of Forests** in the Ministry of Environment, Forest and Climate Change, New Delhi to prepare "OFFER LIST", under the Central Staffing Scheme of the Ministry Environment, Forest and Climate Change dated 06.05.2011 which is available on website ifs.nic.in.

2. As far as the eligibility of batches vis-a-vis the minimum years of service is concerned, it has been decided to invite the applications from IFS officers who are eligible as per the conditions laid down in Central Staffing Scheme of the Ministry Environment, Forest and Climate Change dated 06.05.2011.
3. The minimum years of service (for the respective posts) will be with reference to **01.01.2022** and the minimum year of service left before superannuation (wherever applicable) will be counted from **01.01.2022**.
4. An officer, who was previously on any deputation, will be considered for deputation under Central Staffing Scheme only if she/he has completed mandatory "cooling off" period as per extant guidelines.
5. If the officer selected for appointment fails to take up the central deputation assignment after the appointment is approved, he/she will attract debarment of five years from central deputation in accordance with the provisions laid down in the Scheme.
6. **Last date of receipt of complete application:** The application complete in all respects as per **Annexure-I and Annexure-II** (available on the website www.ifs.nic.in for different level posts), vigilance clearance, duly attested APARs (for the last ten years) and concurrence of the State Government should be sent on email id ifs@nic.in latest by **23.03.2022**. It may also be ensured that the updated Executive Record Sheet of the applicant is attached with the application.
7. Application received without the consent of the State /UT Government and after the last date of receipt of applications will not be entertained.

Contd...

8. A checklist of documents to be submitted including the application in due format, has been given at **Annexure – III.**


(Jerome Minz)
Director

Copy to:

1. All Principal Chief Conservators of Forests (HoFF) of State/UT Administrations.
2. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun-248 006.
3. Director, IIFM, Nehru Nagar, Bhopal-462 003.
4. The Director General, Forests Survey of India, Kaulagarh Road, Dehradun.
5. The Director, Indira Gandhi National Forest Academy, P.O. NewForest, Dehradun.
6. All IFS officers in the Ministry of Environment, Forest and Climate Change (including National Afforestation Eco-Development Board)/ Ministry of Agriculture/ Ministry of Rural Development.
7. All Ministries/Departments of Government of India
8. NIC for placing the circular on the IFS website/Spare copies-50.


(Jerome Minz)
Director

ANNEXURE-I

APPLICATION FORM FOR CENTRAL DEPUTATION POSTINGS UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FORESTS AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS

Part-I (to be filled in by the applicant)

1.	The year for which application is made	
2.	The level and name of post at which deputation is sought	
3.	Name of the applicant	
4.	Batch/year of allotment	
5.	Cadre	
6.	Date of Birth	
7.	Present pay scale with date of commencement of scale of pay	
8.	Present post held	
9.	Full Address for correspondence: (phone/fax/mobile/e-mail)	

10. Educational qualifications

S.No.	Degree/Diploma	University/Institute	Year	Subject(s)

11. Details of postings for the last 10 years: (in descending order)

S No.	Years (from- to)	Post held	Name of the organization	Main responsibilities in the post (in about 100words)	Special attributes/ achievements

Contd.

12. Details of all deputation postings (in descending order):

S No.	Years (from-to)	Post held	Organisation	Main areas of responsibilities in the post

13. Date of return to Cadre from last deputation:

Station:

Signature:

Date:

Name:

Ph/Mob:

ANNEXURE-II

Part-II (to be filled in by the concerned State/UT Government)

1.	Name of the applicant	
2.	Cadre	
3.	Year of allotment	
4.	Date of superannuation	
5.	Whether the officer is clear from vigilance angle	
6.	Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7.	Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof	
8.	Whether original/copies(attested) of ACRs of last ten years enclosed	

9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

11. It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for posting under the CSS of the MoEFCC, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of the Head of the Forest Department of the State/UT or the Authorized Officer	
--	--

Date:

Place:

**Signature of the officer concerned
In the State Government/UT Government**

CHECK LIST

1. Whether the Annexure-I of the application has been filled and signed by the officer applying for deputation?
2. Whether Annexure-II of the application has duly been filled and signed by:
 - (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices.
 - (ii) Officer concerned in the State Government/UT Government.
3. Whether the original/duly attested APARS for the last ten years is attached.
4. Whether State Government's Vigilance Clearance is enclosed.
5. Whether Updated Executive Record Sheet is enclosed.
