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Government of India  
Ministry of Environment, Forests & Climate  
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Paryavaran Bhawan, Jor Bagh Road - 110003

F. No. 7-7/2008 -RT

Dated: 27.02.2015

To

The Chief Secretary  
(All States/UTs)

Principal Chief Conservator of Forests  
Department of Forests  
(All States/UTs)

**Sub: Umbrella Scheme of 'Capacity Building in Forestry Sector'-regarding.**

Sir,

As you are aware that the Ministry is implementing a umbrella scheme on **"Capacity Building in Forestry Sector"** which aims to cover various training and exposure needs of the forestry sector personnel as well as members of the civil society in the country. The result of this kind of holistic scheme should be decipherable, over the long-term, in the form of the improved quality of the human force, managing the forestry sector of the country as well as increased responsiveness of the non-forestry sectors as well as civic society to the conservation issues.

2. One of the components **Foreign Training of Forestry Personnel** of the umbrella scheme is aimed at giving exposure/knowledge to the forestry personnel on international practices/scenario/newer ideas by sponsoring them for various short-term training courses at various institutions overseas. The programme at the global level will enable officers to acquire knowledge and skills in a number of areas and also provide a forum for exchange of experiences and administrative practices required to handle the day to day problems.

3. Three/four training courses with two week international module in Thailand/Vietnam/Philippines and one week domestic module are being organized in next nine months, the theme of the training courses are as follows:-

S.No	Theme
1	Forest Policy Research
2	Sustainable Forest Management
3	Biodiversity Conservation
4	
5	Wildlife management & Eco Tourism
6	Climate Change Scenario and Forestry: Mitigation & Adaption
7	Community Forestry and Livelihood Issues
8	Geo information for Forestry
9	Innovative ideas in Landscape Management
10	Forest Genetics and Tree management
11	Ecosystem Services from Forests Valuation & Payment

4. Two courses for 12 officers each will be held during March/April 2015 for officers from the state of Sikkim, Bihar, Assam, AGMUT, Maharashtra, Nagaland, Karnataka, Jammu & Kashmir and Meghalaya. Now onwards, names will be considered for International Training after every two months. The next deadline is 30<sup>th</sup> April, 2015.

Cont...

5. You are requested to kindly short list eligible officers with high performances and clear from vigilance angle ensuring representation of young officers and middle managers giving due weightage to the officers belonging to SC/ST and women officers. A careful selection may also be made of those young officers who are pursuing some specialization and can be considered for long-term training in the relevant fields. The officer should be well conversant in English so that he can understand the training nuances.

6. With a view to selecting eligible officers, certain guiding principles have been decided which are given below:-

- (i) ACRs for 5 years (Excellent/V.Good/Good/Average – 5/4/3/2/1 marks)
- (ii) SC/ST & Women Officers (3 marks – Any one category)
- (iii) No foreign visit or no visit in last six months for short term foreign training. (3/2 marks)
- (iv) North East/J&K state cadre (3 marks)
- (v) Age (Below 45 years/upto 55 years – Marks 3/2)

7. It is requested that suitable names of the officers (three each from IFS, SFS, and Range Officers) for short term course may kindly be sent to the Ministry with recommendations from the State Government PCCF at an early date, preferably by 30<sup>th</sup> April, 2015. The names received after this could be considered after every 2 months to expediate the submission of names, this exercise may be done centrally in PCCF office and consent/forms should be collected over e-mail/fax.

Yours faithfully,

  
(Dr. D.K. Sharma) 27/02/15

Dy. Inspector General of Forests (RT)

Encl: As above

Copy to:-

1. Director General, ICFRE/FSI-Dehradun.
2. The Director, IGNFA/WII/DFE-Dehradun
3. The Addl. PCCF, Regional Offices of the MoEF.
4. Director (IFS), MoEF, New Delhi

**FORWARDING OF APPLICATION FOR  
SHORT-TERM/LONG TERM FOREIGN TRAINING PROGRAMME IN 2012-13  
(UNDER FOREIGN TRAINING OF FORESTRY PERSONNEL)**

(To be filled up by the concerned State Government/Central Ministry/Cadre Controlling Authority)

- Note: 1. Each column should be replied in descriptive manner  
2. Separate proforma should be filled in respect of every officer  
3. Proforma should be signed by an officer of the State Government not below the rank of Deputy Secretary or Under Secretary to the Govt. of India

1.	Name					
2.	Service					
3.	Cadre (if SFS/RO)/State					
4.	Batch					
5.	Date of Birth					
6.	Category Gen/SC/ST					
7.	E-mail					
8.	Address					
9.	Telephone No. & Mobile					
9.	Date of Joining Service					
10	Whether clear from vigilance angle	YES/NO (If No, give details)				
11.	Academic Background (last two qualifications)	<b>Year</b>	<b>Qualification</b>	<b>Grade</b>	<b>Subjects</b>	
12.	ACR Gradings for the past 5 years	Year	Grading			
		1. 2013-14				
		2. 2012-13				
		3. 2011-12				
		4. 2010 -11				
		5. 2009-10				
13.	Previous record of Foreign Training	<b>Name of the Institute</b>	<b>Name of the Course</b>	<b>Period</b>		<b>Name of Nominating Agency</b>
				<b>From</b>	<b>Upto</b>	
14.	Whether the officer can be spared for a period throughout the year (Short term/Long Term)					
15.	Whether there are any adverse entries in the ACR's during th last five years.					
16.	If any deputation, Date of Deputation					
	Topic of training					