



सत्यमेव जयते

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Ministry of Environment & Forests
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No. 14-41/2003-RT

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OFFICE MEMORANDUM

Sub: Constitution of Project Monitoring Unit (PMU) in order to facilitate Implementation of the Externally Aided Project (EAP) on "Capacity Development for Forest Management and Training of Personnel (ID-P 199)" funded by JICA under thematic scheme "Capacity Building in Forestry Sector" - regarding.

In order to facilitate implementation of the scheme component "Capacity Development for Forest Management and Training of Personnel" which is in Project Mode (ID-P 199) funded by JICA under thematic scheme "Capacity Building in Forestry Sector", it has been decided to constitute a Project Monitoring Unit (PMU) comprising the following members:-

S.N.	Designated Personnel	Title	Expected Role
a.	Deputy Inspector General of Forest (Research & Training), MoEF	Project Director	Director, Fund Release
b.	Assistant Inspector General of Forest (Research & Training), MoEF	Assistant Project Director	Fund Release, Training related
c.	Assistant Inspector General of Forest/Joint Director (Wildlife), MoEF	Executive Member 1	Revision of Wild Life Training
d.	Assistant Inspector General of Forest (Externally Aided Projects), MoEF	Executive Member 2	Communication with other Ministries
e.	Director, Directorate of Forest Education, Dehradun	Executive Member 3	Master Trainer's Training
f.	Expert from JPN side	Executive Member 4	-

2. The main tasks (Term of Reference) to be performed by this Project Monitoring Unit (PMU) would be as follows:

- Responsible for conducting administrative work of the project
- To finalize Training Guideline
- To prepare and finalize model teaching note and instruction of "Training Improvement Plan"
- To analyze documents to be submitted by target states.
- To release fund to target states for training programme and reimburse cost for rehabilitation / construction, consultancy services.
- To conduct Master Trainer's Training/ video materials.
- To conduct overall coordination for monitoring and evaluation.

3. This issues with the approval of competent authority.

(Rajan Sehgal)
Sr. AIGF (RT)

Distribution:-

1. DIGF (RT), MoEF
2. Director, DFE-Dehradun
3. AIGF (RT), MoEF
4. AIGF/JD (WL), MoEF
5. AIGF (EAP), MoEF
6. Mr. Vineet Sarin, Lead Development Specialist, JICA India Office, 2nd Floor, Dr. Gopal Das Bhawan, 28, Barakhamba Road, New Delhi- 110 001, Tel: 011- 4768-5500, Fax: 4768-5555, 2371 5066.

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